

20 February 2015

Dear Parents

This letter is written in order to make an impassioned plea to ensure that your son/daughter attends school each and every day and that they only miss school when they are medically incapacitated. We continue to have high levels of absenteeism and learners missing school for family events, extended holidays and such like. Please send an absentee note with your child on their return.

At the same time can I please appeal to all parents to support the School structures and values in all that the learners do, both in and outside of the School. We have rules and regulations (many of which are statutory) that we have to adhere to. These are well articulated in the Newsletter, Communicator and School Code of Conduct. (See website). I ask that you, the parents, give us full support in our execution of our duties and the application of our rules. These issues have been well thought out and are necessary for the good order of all. More and more we are finding a lack of support from parents, particularly when their children fall foul of the Code of Conduct. It is imperative that we work together to ensure that your children receive the best possible education.

I do acknowledge that from time to time we may get it wrong, even though we strive to deliver in all areas. In the event that you have a concern with matters relating to the School, or you feel that the School has erred in any way, then I ask that you address these issues through the School's Channels of Communication. I would also ask that communication is done in a conciliatory manner.

I remind parents that it is imperative you get to know what class your child is in (2N, 5R etc.), who his/her class teacher is, who the grade leader is and who the HOD's are. Please see the attached staff list to assist you.

Grade 1 Grade Leader Mrs Smerdon	Grade 2 Grade Leader Mrs Buitendag	Grade 3 Grade Leader Mrs Michas
Grade 4 Grade Leader Mrs P Naidoo	Grade 5 Grade Leader Ms Moolman	Grade 6 Grade Leader Ms K Moodley
Grade 7 Grade Leader Mrs Bell		

Foundation Phase HOD	Mrs Davison - Academics/Discipline
Senior Phase HOD's	Mrs J Moodley - Academics/Discipline Mrs E Ogle - Academics/Discipline Mrs Janse Van Vuuren - Academics/Discipline

Should you find that following the above channels of communication or contacting an educator, grade leader or HOD a matter remains unresolved please contact Mr Niehaus (Deputy Principal) or Mr Pienaar (Principal).

Hopefully this will result in improved communication and structures to ensure that the best interests of each learner is met on each occasion.

I look forward to your support regarding these matters.

Yours sincerely

Mr N Pienaar
PRINCIPAL